## **ADMINISTRATIVE INSTRUCTIONS**

#### 1. General

The exercise ADAPTIVE INTERACTION 24 (ADIN24) Distinguished Visitors' Day will take place at the "Mario Fiore" Barracks in Motta di Livenza, on 4<sup>th</sup> December 2024.

## 2. Registration

Participants are invited to register their attendance NLT 26<sup>th</sup> November 2024 at the following link (commercial internet):

http://cimicgroup.organizzo.io/evento/340/exercise-adin24-dv-day

In case of problems with the registration, please contact OR-9 Fabio DI PASQUALE – 0039 0422 280101, NU mail fabio.dipasaguale@cimicgs.nato.int.

Each of the participants will receive a confirmation message for their registration.

## 3. Accommodation

Accommodation is the responsibility of each participant and hotel booking should be done in advance to ensure availability of rooms. Transport to/from "Mario Fiore" Barracks will be available from the suggested hotels.

## 4. Transportation

On 3<sup>rd</sup> and 4<sup>th</sup> of December MNCG will organize shuttle services from Venice "Marco Polo" International Airport/Treviso "A. Canova" International Airport and from Venezia Mestre Rail Station to the hotels. Transportation arrangements will be in place also for departures. The exact time of transportations will be communicated via e-mail.

Transportation for visitors from the respective airports/railway stations to the hotel and back along with daily transportation from the recommended hotels to MNCG Barracks and back will be organized according to the indications provided with the registration. Please confirm in the registration site if you require this transportation.

On 4<sup>th</sup> and 5<sup>th</sup> December transportation from/to hotels to "Mario Fiore" Barracks will be also provided by MNCG (in accordance with the agenda/your travel).

#### 5. Dress code

Combat Uniform (BDU), according to national regulations and business dress for civilians.

# 6. Security

The security classification for the event is "**NATO UNCLASSIFIED**". Based on the information provided during registration, entrance passes will be provided to all participants. Badges are to be displayed at all times during the event.

## 7. MNCG POCs

For any further details/info requests related to the administrative issue, please contact:

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