



CIMIC ORIENTATION COURSE

COC 01/24: 05th – 09th Feb. 2024
Motta di Livenza (Italy)

Course Description

1. Aim of the Course

Primary purpose: The CIMIC Orientation Course is designed to deliver basic understanding of principles, tasks, functions and Organization of CIMIC in NATO, to those who are appointed as J9, G9, S5 staff assistant, staff officer or branch chief or have an interest in understanding the CIMIC function due to their job within the military. It also enables every military participant in his/her special duty as an element of NATO CIMIC Assets, chiefly in art. 5 or Crises Response Operations (CRO).

Secondary purpose: to create awareness for those civil organizations and individuals who have a vested interest in CIMIC activities.

2. Type of Application:

Class interactive presentations, open guided discussions, syndicate work.

3. Location

MNCG HQs – via Riviera Scarpa, 75
31045 Motta di Livenza (Italy)

5. Course Dates & Working hours (residential):

COC 01/24 05th – 09th Feb. 2024

08.00-16.30 from Tuesday to Thursday

6. Applications:

On-line pre-registration

not later than: **23st January 2024**

For information write to : cj7@cimicgs.nato.int;

Note: "first come, first served" policy applies; nevertheless, Course Director maintains overall responsibility on student selection process in accordance with NATO and MNCG priorities. The submission of an application does not guarantee a place in the course.

7. Tuition fee:

Full course Tuition fee is:

- € 150 for military & civilian MoD personnel coming from MNCG contributing Nations (Italy, Greece, Hungary, Portugal, Slovenia, Romania);
- € 200 for remaining personnel.

It includes Guest Speakers allowances, course materials, group photo, stationery, admin and protocol support, use of training facilities and a shared internet access point in the classroom. Transportation from and to airport/railway-station on arrival and departure days (*), daily shuttle service from/to hotels (*)(**), social ice-breaker (*), coffee breaks(*), will also be included and supported by MNCG.

(*) if allowed by standing covid19 safety procedures.

(**) only hotels listed by MNCG

8. Coordination:

Additional info can be requested to:

- LTC Vito SAMARELLI
- Phone: 0039 0422 280 166
- E-mail: vito.samarelli@cimicgs.nato.int

- CWO Antonio COLIA
- Phone: 0039 0422 133
- E-mail: antonio.colia@cimicgs.nato.int

9. Subjects Covered:

<p>a. NATO CIMIC policy & doctrine; b. CIMIC organisation in NATO; c. Organisation and procedures of the Multinational CIMIC Group (MNCG); d. Cooperation with other staff elements and units in the mission area; e. The civil dimension in Crises Response OPs; - Role, policies, main features of IOs/GOs/NGOs; - Civil Military Interaction with IOs/GOs/NGOs; - The cluster approach to Humanitarian Assistance; f. CIMIC planning process; g. CIMIC Assessment;</p>	<p>h. CIMIC Projects: - Planning; - Management (CIMIC project cycle); - Possible cooperation between civilian and military organizations; - Implementation procedures, contracting, control; - Effects on civil dimension; i. CIMIC Reports & Returns; j. CIMIC skills; - Communication & Negotiation techniques; - Working with interpreters; - CIMIC meeting organization; k. CIMIC Centre l. Field Experiences m. NATO contribution to a Comprehensive Approach The course content is "Non Sensitive information releasable to the public";</p>
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10. Methodology:

<p>Theory: Recorded lectures - Formal/informal lectures of 50 minutes</p>	<p>Practice: Syndicate work in the form of a discussion / exercise covering the daily subjects.</p>	<p>External contributions: Guest Instructors</p>
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11. Learning Objectives:

<p>Upon completion of the course the student must be able to: - Explain the doctrine and associated concepts. - Describe the CIMIC capabilities, which currently exist in NATO, and what capabilities are planned in the future. - Describe the civil-military dimension;</p>	<p>- Work in a CIMIC environment at Tactical / Operational level. - Establish, lead and run a CIMIC Centre. - Initiate, develop and implement a CIMIC project at tactical level in support of the Comdr's mission. - Initiate and develop the CIMIC area study at tactical level. - Effectively liaise with CIMIC stakeholders;</p>
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12. Pre-requisites

<p>- The nominees should be military (OR4 and above) or equivalent civilian personnel who are or will be appointed as CIMIC Staff assistant, Staff Officer, Branch Chief at tactical or operational level. The course will also train civilians, who are or will be working with a civilian Organization that might co-operate or interact with NATO forces. - English language proficiency as depicted below IAW STANAG 6001: listening (good/2), speaking (good/2), reading (good/2) and writing (fair/2)</p>
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13. Personal Qualifications

<p>Military attendees must have basic military training and a military school / academy: - Priority 1 will be given to military personnel assigned or selected for assignment to a CIMIC or CIMIC related appointment in a NATO HQ or unit - Priority 2 will be given to military personnel assigned or selected for assignment to a CIMIC or CIMIC related appointment in a National HQ or unit. Civilians students should have a comparative degree of education: - Priority 1 will be given to IOs/GOs/NGOs Representatives. Any other application will be scrutinized on a case by case base. For Civilians & Non-Italian Military personnel a current CV & copy of ID / Passport is needed to start the selection process. No sponsorship programs exist for this course.</p>
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14. Assessment & Grading Policy:

All participants are expected to uphold the following classroom requirements:

1. Active participation in class and all group work assignments;
2. On • time attendance of all sessions (waivers authorized by the Course Director);
3. A multiple choice test based on the Course content will be held during the course.

The final grading list will be issued by the Course Director based on the outcome of the final test (multiple choice, based on the Course content) and the student performance evaluated by the Instructors.

15. Accommodation:

- **Hotel booking remains a student responsibility.** MNCG can assist the booking process, providing a list of Hotels which grant special fares to MNCG students. **The Hotels listed by MNCG will be connected to the course premises by a free daily shuttle bus.**

Italian military personnel will be accommodated in Barracks Quarters unless differently requested (*);

16. Transportation:

- Travel arrangements and costs are a student responsibility, including visa arrangement procedures for non EU citizens; we recommend you to contact your National Authorities to find out what immigration provision applies to you.

17. Dress Code:

- Combat uniform for military personnel, smart casual/casual for civilians.

18. Security Clearance:

The Course content is: **Non sensitive information releasable to the public.**

19. Visa Requirements

Every participant is required to check with his/her country's appropriate authorities whether he/she needs a VISA for entering Italy. No invitation letters can be provided by this HQ;

20. Medical Assistance:

- Medical Assistance is granted free of charge for EU nationals through the European Health Insurance Card or through proper document (contact your own National Health Service).
- Non EU Citizens are advised to stipulate a Medical insurance for the whole period.